

Healthcare and Faxing: Improving Security and Workflow



Key Features and Benefits

FEATURES

- Hold incoming faxes in a password-protected queue
- Automatically route faxes to the correct person's electronic inbox
- Forward faxes to E-mail, or a networked computer, bypassing the print process

BENEFITS

- Secured and protected health information
- Compliance with HIPAA privacy rules
- Improved workflow for easier administration

Healthcare businesses rely heavily on faxes to transmit data quickly and securely. Documents such as patient medical records, laboratory results, insurance authorizations, and physician orders are routinely faxed between healthcare providers, business partners, and insurance companies. But without proper safeguards, incoming faxes risk violating HIPAA requirements by exposing confidential patient information to unauthorized parties. Choosing the right solution for securing faxes will help your business comply with HIPAA and improve your business workflow.

Maintain Your Fax Lifeline

Standard fax machines print immediately upon successful data reception, potentially exposing confidential information to unauthorized individuals. With a focus on HIPAA, and the heightened awareness of patient information security, healthcare businesses need ways to better secure and manage their large incoming fax volume. Canon digital office systems and facsimile machines help healthcare companies secure incoming faxes, achieve HIPAA compliance, and maintain an efficient lifeline to faxed data.

Flexible Fax Security

Canon devices offer several ways to secure faxes and simplify workflow and document management. Using a memory-lock function, faxes can be prevented from automatically printing when received. With the proper password, authorized office staff can access faxes held in memory and print them on demand. For even more security, Canon products can reroute in-bound faxes to an E-mail address, a database, or a watched folder on a networked computer. This allows faxes to be reviewed and forwarded directly to the correct person without the risk of lost pages or accidental unauthorized disclosures. Faxes can then be added to an electronic patient record or printed only when needed, saving time and improving security.