Canon

Is the process of incorporating information from both paper and digital formats causing administrative and workflow problems for you and your co-workers?

Solved.
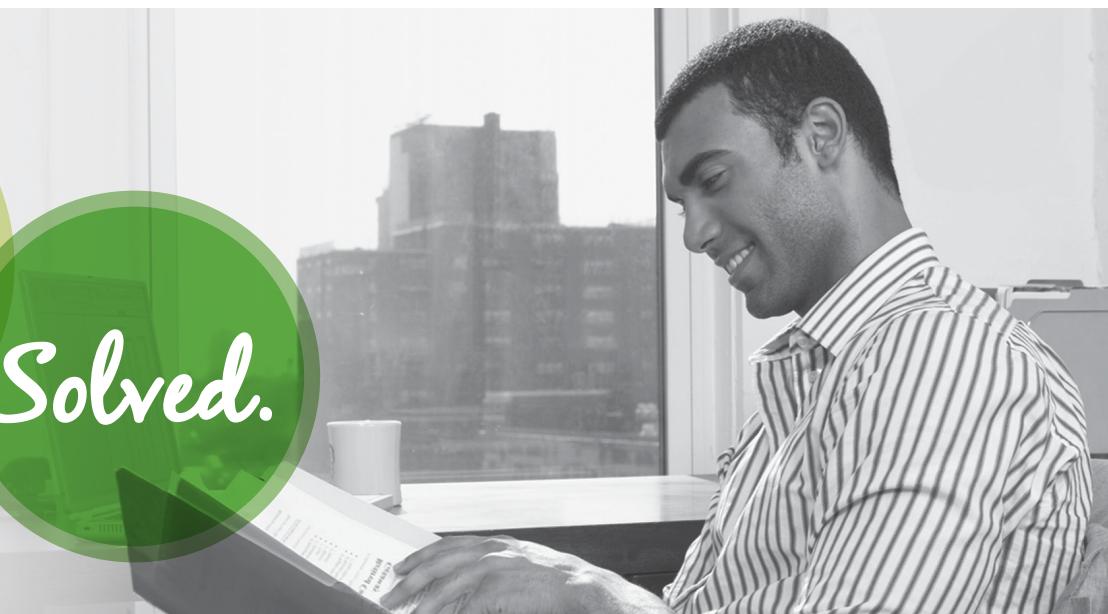
DOCUMENT CAPTURE AND DISTRIBUTION

Virtually all companies today have the ability to scan and distribute documents. Often that scan is performed as part of a task that's subsequently repeated by others in the organization, such as an approval for a project or an expense that's submitted to another employee or department. This information is often entered manually or combined with other information and saved into a central database such as an accounting or human resources system. Process and workflow repetition can cause time delays, additional labor costs, and, sometimes, data entry errors.

COMMON WORKFLOWS AND APPLICATIONS

Think about the level of functionality and document access needed in departments where a large number of transactions occur.

MANAGING EMPLOYEE EXPENSES	INVENTORY AND SHIPPING ORDERS	HOSPITAL OR GOVERNMENT INFORMATION COLLECTION	MANAGING FINANCIAL DATA
Expense receipts and reports are typically scanned by employees, emailed to themselves, sent to finance, presented for approval, and entered into the accounting system.	Newly received inventory and shipping orders require signatures for approval and billing. They also need to be digitally filed, distributed, and searched. Future access to those orders is required as well.	HIPAA compliance considerations and the need to comply with record-keeping and information governance policies are key requirements.	Remote workers require access to documents and files while offsite. They need to print, scan, and share their documents while visiting the main office.
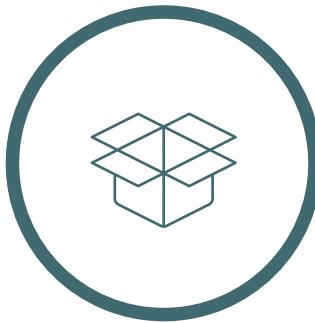
DOCUMENT CAPTURE AND DISTRIBUTION SOLUTIONS FROM CANON

Document Capture and Distribution Solutions from Canon can help employees to efficiently digitize their documents and data, share it with customers, suppliers, and co-workers, and integrate it into existing systems and workflows. This can help minimize the amount of paper handling required to process information and can help establish customized, secure, and automated document routing.

Document Capture and Distribution Solutions from Canon can support basic to advanced scan to email, scan to network folders, scan to cloud services, and optical character recognition (OCR) functionality. As organizations look for enhanced security, streamlined workflow, and third-party application integration to support their document workflow requirements, Canon can help support these with various server, serverless, or cloud-based solutions.

STANDARD ON imageRUNNER ADVANCE DX DEVICES

Scan and Send
Scan and Send allows users to scan to email and/or networked folders, and supports multiple file formats including OCR and scan to native formats.

PC-BASED

IRISPowerscan
IRISPowerscan is a PC-based capture and classification software platform that users can rely on to extract, integrate, and export information to compatible third-party or cloud-based systems and other locations.

*Note: IRISPowerscan does not require a server unless it works with IRISXtract.

CLOUD-BASED

uniFLOW online
In addition to the print management features of uniFLOW Online, this solution includes basic scanning capabilities that allow customers to capture documents and distribute them to multiple cloud destinations. With the additional Cloud Image Processing subscription, users can benefit from intelligent scan processing such as barcode recognition, cloud OCR, document splitting, and Cloud Filing Assist.

Cloud Connector
Cloud Connector is an easy-to-use application that connects imageRUNNER ADVANCE DX, imagePRESS Lite, and supported imagePRESS models with select cloud services, allowing users to expand their print and scan capabilities without the need for additional backend system configuration. This convenient solution includes simple set-up and activation steps, and an uncomplicated, do-it-yourself user registration process.

SERVER-BASED

IRISXtract
IRISXtract is an all-in-one platform that can enable users to optimize critical business processes by automatically classifying documents utilizing its self-learning system, extracting essential data and exporting data and documents to compatible third-party or cloud-based systems and other locations.

Tungsten eCopy®
eCopy ShareScan utilizes users' existing, compatible infrastructure and captures information from compatible device platforms, including many multifunction devices and mobile devices. Pre-built business connectors are available to a number of popular, compatible systems.

Tungsten AutoStore®
AutoStore is an integrated solution that enables automated document capture from a wide range of hardware and software platforms, offering a central way to manage document and data capture activities across compatible enterprise IT environments. 40 + pre-built business connectors are available.

Tungsten ControlSuite™
ControlSuite is a single, integrated solution that combines Tungsten's print management, document capture, and output management capabilities. Each set of capabilities is enabled as a collection of shareable services that can be initiated at virtually any step in the workflow, including print tasks, scans, email receipts, compatible system output streams, or data exports, among others.

SERVERLESS

AUTHORIZED SEND
Authorized Send adds additional security by restricting scan and send capabilities to authorized users and controlling send destinations.

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